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How to set up your e-mail in the new Outlook for Windows

E-mail

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How to set up your e-mail in the new Outlook for Windows

E-mail Created on **August 14, 2026** Updated on **October 4, 2026** 1 min read



The new Outlook for Windows tries to configure itself automatically. If it can't, it falls back to the same manual settings as classic Outlook.

Setting it up

1. Open Outlook, click the gear icon (or go straight to adding an account if this is your first one) and choose **Add Account**.
2. Type your full e-mail address and click **Continue**, then enter your password.
3. If Outlook asks for more details, click **Advanced settings** / **Show more** and fill in:

Setting	Incoming (IMAP)	Outgoing (SMTP)
Server	**mail.yourdomain.co.mz** - replace with your own domain	
Port	**993**	**465**
Security	SSL/TLS	SSL/TLS

If port 465 does not work:
Use **587** with **STARTTLS** for the outgoing server. Some mobile carriers and corporate networks block 465, and Outlook reports `0x80042109`. Port 587 does the same job and usually gets through.

Username: your full e-mail address - **Password:** the mailbox password you set in cPanel (not your portal or cPanel password).

4 Click **Continue**, wait for the account to sync, then **Done**.

The new Outlook requires an encrypted connection.
Make sure SSL/TLS is selected on both servers - it will refuse to finish setup otherwise.

NEED A HAND?

Setup won't complete? We can check the account from our side.

Open a support ticket →

SEE ALSO

If an error code shows up:
Common Outlook errors: 0x800CCC0E, password prompts and more

On an older version?
How to set up your e-mail in Outlook 2016 and 2019

Or older still:
How to set up your e-mail in Outlook 2010 and 2013

PROFESSIONAL E-MAIL

Your e-mail should carry your company name.

Mailboxes on your own domain, with webmail, antispam and automatic setup on phone and desktop.

See e-mail plans →

Works in Outlook, on your phone and in the browser

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