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A 30-minute monthly routine to keep your website healthy

Support & Account

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Interweb Mozambique
RLX Holdings, S.A. · Group RLX Holdings
Tax ID (NUIT) 401 191 607 · Legal entity no. (NUEL) 105 045 974 · Economic activity code (CAE) 62022

https://www.meu.interweb.co.mz/knowledgebase/1788

A 30-minute monthly routine to keep your website healthy

Support & Account Created on **October 15, 2026** 2 min read



The short answer: a site does not break all at once: it accumulates small faults (a plugin not updated, a form that stopped arriving, a backup that was never tested). Half an hour a month, always in the same order, catches almost everything before a customer notices.

The list, in order

Minutes	What to do	Where to look
5	**Open the site** on a phone and on a computer, and go through the main pages. Press the buttons.	In the browser. See **Six accessibility checks**.
5	**Test the contact form**: send a message and see whether it arrives.	**A contact form that actually reaches your inbox**.
5	**Update** WordPress, themes and plugins (after a backup). Delete what you do not use.	**What to back up before you update**.
5	**Confirm recent backups exist** and take one off the server.	**Your own backup**.
3	**Check the space and usage** of the account.	**How to monitor your site performance in cPanel**.
3	**Check the dates:** renewal of the domain and the service, SSL certificate.	**Domain renewal**.
4	**Look at the numbers:** visits, most-viewed pages, where they come from.	**Analytics or Search Console**.

Every three to six months

1. **Read the main pages with fresh eyes:** are the opening hours, prices and contacts still right?
2. **Test a restore** of a backup, in a separate place.
3. **Change the passwords** of anyone who no longer needs access and remove users who have left.

Write down what you did
, with the date, in a simple file. Six months from now, knowing what was updated and when saves hours if something goes wrong.

Put the routine in your calendar, on the same day every month (the first working day, for example). What is not in the calendar does not get done.

NEED A HAND?

Do not want to do this alone? Open a ticket saying what you have and tell us what needs following up.

Open a support ticket →

SEE ALSO

- Ten mistakes first-time website owners make, and how to avoid each one →
- Making and keeping your own backup, and testing that it works →
- What to back up before you update WordPress, plugins or PHP →
- Domain renewal: deadlines, reminders and what you lose →

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OPENING HOURS	Monday to Friday - 08 AM to 04 PM Saturday & Sunday - Closed

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